

Daily Classroom Safety Checklist

Class # _____ Teacher: _____ Week of _____

Safety Issues	Monday	Tuesday	Wed	Thur	Friday
Medication Box is labeled and locked.					
All electrical outlets are covered with safety outlet covers					
Bleach/Water solution spray bottles are stored in a location that is out of reach of children. The bleach solution is made daily.					
All spray bottles are labeled in BOLD, as to content.					
Classroom is free of dangling cords from blinds or electrical cords, sharp scissors, glass containers, cracked equipment, chipped paint, rust, push pins, loose screws, etc.					
Classroom is free of suffocation/choking hazards (large plastic bags, balloons, etc.).					
Toys and equipment are stored in a safe and orderly fashion (assigned places, no tripping hazards).					
The classroom storage cabinet is locked.					
Education equipment, shelving units, tables, chairs, etc. in the classroom are free of splintered surfaces or protruding nails or screws.					
Classroom environment is free of drafts, leaks, and safe for young children. Classroom temperature is maintained at least 68 degrees or higher, 3 feet from the floor.					
Items marked "keep out of reach of children" are kept out of reach of children or in a locked cabinet.					
Cots/cribs are spaced 3 feet apart when children are sleeping.					
Infant/Toddler Classroom is free of Styrofoam products, coins, tacks, push pins, safety pins, marbles, sponge type rubber or soft plastic toys, and any objects small enough to pass through the <i>choke tube</i> test.					
Classroom refrigerator is child proof.					
Infant sleeping arrangements use firm mattresses and avoid soft bedding, stuffed animals, pillows, etc.					

The *Classroom Safety Checklist* is used by classroom staff to identify hazards in the classroom. The teacher will correct the hazard or notify the Site Supervisor. The Site Supervisor will assess the problem and initiate request for repairs and maintenance, or fix the equipment that can be repaired at the center.

HS & EHS - Forward original to site supervisor. File in Center Safety Notebook.

Random Check by Site Supervisor _____ on _____