

Class # _____

PACT Center-Based

Home Visit 1st__ 2nd__ 3rd__ 4th__

Staff: _____

Education Contact Report

Parent Conference 1st__ 2nd__ 3rd__ 4th__

Parents/Guardians: _____ / _____ Child: _____ Date/Time _____

Rescheduled Date/Time: _____ Rescheduled Date/Time: _____ Date FA contacted for assistance _____

First Education Visit: ___ Parent Handbook (explain screening, assessment, curriculum and guidance & discipline) ___ Weekly Goal Chart/INKIND
 ___ Child/Family Cultural Survey ___ MyTeachingStrategies Family ___ Parent/Teacher Agreement ___ Transition Packet (if applicable, before 30 months for EHS)
 ___ HS DIAL-4 Parent Questionnaire ___ Linking Home/School (HS Only) ___ EHS ASQ-3 & ASQ-SE ___ Infant Report from Parents (EHS only)
 ___ Special Services memo, if applicable ___ Parent Guardian ID Form, if applicable ___ Toilet Training Agreement, if applicable

Attendance Report 1009 Attended days _____ divided by _____ Total days possible (present+ excused/unexcused days) = _____ % (if under 65% contact FA)

Weekly Goal Charts _____ # of **Weekly Goal Charts** provided. _____ # of **WGCs** returned this period = _____ % Returned (Target is 85%)

Discuss - Developmental Screening - DIAL-4 or ASQ-3	Review/Update -Emergency Care Information
Discuss - Child's Portfolio - Family Conference Report	Review - Medical Alert, Medication, Dietary forms , if applicable
Review – Lesson Plan/Study, Weekly Goal Chart/importance of in-kind	Discuss & update Special Needs Follow-up, if applicable
Discuss Transition Info if applicable (EHS 30 mos/HS 4 year old year)	Discuss Parent-Agreement, if applicable
Feb Visit - Review/Update Parent Guardian ID Form, if applicable	Discuss Transportation to center, if applicable
Review/Update - Release of Children form	Give Health Summary Reports for Kindergarten enrollment

Interpreter Name _____

List Handouts:

Parent Assessment of Child's Progress:

Staff Comments:

Staff Signature: _____

Parents/Guardians signatures _____ / _____

First HV is conducted before the child first day in class

Make a copy for your education file and forward the original to Site Supervisor for Child Plus Entry

Original _____ Copy _____

ED 5/22