

Monthly Bus Checklist

Date _____ Bus Number _____

Driver _____

	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	July
First Aid Kit												
2 Seat Belt Cutters												
Medicine Box												
Flashlight/ extra batteries												
Blanket												
Broom												
Rubber Mallet												
Ice Scraper												
1 Box of Kleenex												
Fire Extinguisher												
Emergency Reflectors												
Trash Can												
Tire Depth (front)												
Tire Depth (Rear)												
Location Sign												
No Smoking Sign												
Bus Binder												
Children's Binder												
Clean-up Kit												
Off the Bus												
1 gal coolant												
1 gal Wshield Washer Fluid												
1 quart Oil												
1 Window Cleaner												
1 de-icer												
2 rolls paper towels												
1 Sanitizer Wipes												

Daily: Clean handrail, bus seats, harnesses, and wash all windows. Sweep and mop.

Complete this monthly and file in the bus book. Transportation Coordinator will monitor on site.

Revised 6/18